

# Choice of super fund form

## For Super members

If you would like your super contributions paid to your Australian Ethical Super account, sign and date this form, and give it to your employer.

**Submit your completed form to your employer.**

**Note for employers:**

Choice of Fund legislation provides that this form can be used by an employee to nominate their chosen fund instead of the Standard Choice Form issued by the Australian Taxation Office. Further information for employers including how to make contributions and the Trustee's compliance letter are on page 2 of this form.

### Personal details

Name

Employee number (if applicable)

Date of birth (DD/MM/YYYY)

Member number

### Fund details

Fund name

Fund addresss

Fund ABN

USI

Phone

### Choice of fund nomination

I wish to nominate Australian Ethical Super as my chosen fund for my future superannuation guarantee contributions.

Signature

Date (DD/MM/YYYY)

## Employer records (employer use only)

This section must be completed by the employer after the employee returns the completed form to you.

Date valid choice of fund is accepted

Date you act on your employee's valid choice of fund

Do not send a copy of this form to the ATO or to Australian Ethical Super.  
You must keep a copy of this form for your own records for 5 years.

### Things you should know:

- Your employer is not liable for the performance of the super fund you or they nominate.
- You should not seek financial advice from your employer unless they are licensed to provide it.
- Your employer has two months after you return this form to them to action your request.

### Employers - You can make Australian Ethical Super your default super fund

Australian Ethical Super is a MySuper authorised fund. This means, you can choose it as the fund your employees' super goes into, if they don't make a different choice. Choosing Australian Ethical is a great way to demonstrate your commitment to society and environmental issues. For more information about making Australian Ethical your default fund, visit [australianethical.com.au/employers](http://australianethical.com.au/employers) or by emailing [enquiries@australianethical.com.au](mailto:enquiries@australianethical.com.au)

### Making contributions into Australian Ethical Super

Employers can make contributions in these 2 ways:

#### ONLINE, VIA OUR SECURE EMPLOYER WEBSITE

You can use our secure online access to: make contributions for employees; export files from your payroll system; search, view and edit employee details; view recent contributions and view and update your employer details.

To get started simply call us on 1800 021 227 and we will set up your online account.

#### SUPERANNUATION CLEARING HOUSE

Some payroll or accounting providers offer superannuation clearing house services. Also, the Australian Government Small Business Superannuation Clearing House is a free service open to small businesses with less than 20 employees. Small businesses can now register for the service online. Details on how to register can be found at [medicareaustralia.gov.au/super](http://medicareaustralia.gov.au/super) or by calling Medicare Australia on 1300 660 048.

### Notice of compliance - Australian Ethical Retail Superannuation Fund

ABN 49 633 667 743 | SFN 4794/449/82 | USI AET0100AU

Pursuant to Section 25 of the Superannuation Guarantee (Administration) Act 1992

This notice is to confirm that the above fund:

- is a regulated fund within the meaning of Section 19 of the Superannuation Industry (Supervision) Act 1993;
- will be conducted as a complying superannuation fund, within the meaning of Section 42(1) of the Superannuation Industry (Supervision) Act 1993, and the Trustee intends that the Fund continues to be maintained as a complying superannuation fund;
- is not subject to a direction by the Australian Prudential Regulation Authority not to accept contributions under Section 63 of the Superannuation Industry (Supervision) Act 1993.

This notice has been issued by Australian Ethical Superannuation Pty Ltd in its capacity as Trustee of the Australian Ethical Retail Superannuation Fund.

Signed



Steve Gibbs  
Director, Australian Ethical Super

**?** If you have any questions, please contact Australian Ethical Super on 1800 021 227.