


Change of name or date of birth form

For Super and Pension members previously with Christian Super

 Use this form if you were previously a Christian Super member.

Send the form together with any other associated documentation to:
 Australian Ethical Super Locked Bag 5073
 Parramatta NSW 2124.
 Email: members@australianethical.com.au

Complete information below to change your name.
 Read the Privacy Collection Statement (Super) at australianethical.com.au/privacy-policy to see how we use your personal information.

Step 1: Current membership details

Member number (this can be found on your Member Statement)

Date of birth

Mr/Mrs/Ms/Rev/Other

Surname

Given Names

Step 2: Changes to my name, signature, and/or date of birth

! If changing your name or date of birth, you must attach a certified copy of one of the following documents:

- Birth Certificate
- Marriage Certificate
- Naturalisation/Citizenship Certificate
- Deed Poll
- Certificate of Divorce, Decree Nisi, Decree Absolute

Mr/Mrs/Ms/Rev/Other

Surname

Given Names

Date of birth (DD/MM/YYYY)

Original signature

X

New signature (if different)

X

If your identification is written in a language other than English, the identification must be accompanied by an English translation prepared by a translator accredited by the National Accreditation Authority for Translators and Interpreters Ltd. (NAATI) at the level of Professional Translator or higher (or an equivalent accreditation), to translate from a language other than English into English.

Step 3: Changes to my contact details

Phone [daytime]

Mobile

Street number/PO Box

Street name

Suburb/Town

State

Postcode

Email

Step 4: Member declaration

Checklist:

- Have you notified your employer of your change of details?
- Have you signed and dated this form?
- Have you attached certified copies of documents necessary to change your details (if applicable).

I Declare that:

- the information I have provided and any associated documentation in support of the changes advised in this form are, to the best of my knowledge, true and accurate
- I understand Australian Ethical Super will rely on this information in good faith and my record kept by Australian Ethical Super will reflect the information in this form
- I will immediately notify Australian Ethical Super if any of my personal details change in the future
- I understand and accept the information contained in this form may be shared with representatives, advisers and service providers of Australian Ethical Super and my employer(s), and
- the information provided in this form could potentially alter my entitlement eligibility and insurance arrangements (if applicable).

I have read, understood and agree to the above declaration

Your signature

Date

Signatory's full name (please print)

- i** Please note we currently do not accept electronic signatures on forms. To avoid delays or having to complete this form again, ensure you sign the documents with a wet ink signature (i.e. by hand with a black or blue ink pen).

? If you have any questions, please contact Australian Ethical Super on 1800 021 227.

Australian Ethical Superannuation Pty Ltd (ABN 43 079 259 733, RSE L0001441, AFSL 526 055),
Trustee of the Australian Ethical Retail Superannuation Fund (ABN 49 633 667 743, USI CHR0001AU)

T 1800 021 227 | W australianethical.com.au

Who can certify documents?

Who can certify documents in Australia?

- Permanent employee of the **Australian Postal Corporation** with two or more years of continuous service who is employed in an office supplying postal services to the public.
- Agent of the **Australian Postal Commission** who is in charge of an office supplying postal services to the public.
- **Architect**
- **Australian Consular Officer or Australian Diplomatic Officer** (within the meaning of the Consular Fees Act 1955)
- **Bailiff**
- **Bank Officer, Building Society Officer or Credit Union Officer** (with two or more continuous years of service)
- **Commissioner for Affidavits or Declarations**
- **Court Officer**, Registrar or Deputy Registrar of a Court, Judge, Clerk, Magistrate, Master of a Court, Chief Executive Officer of a Commonwealth Court
- **Fellow of the National Tax Accountant's Association**
- **Finance Company Officer** (with two or more continuous years of service with one or more finance companies)
- **Financial Adviser or Financial Planner**
- **Justice of the Peace**
- **Holder of a Statutory office not specified in another item**
- **Legal Practitioner**
- **Marriage Celebrant** (registered under Subdivision C of Division 1 of Part IV of the Marriage Act 1961)
- **Medical practitioner, Chiropractor, Dentist, Nurse, Optometrist, Physiotherapist, Psychologist, Midwife, Occupational Therapist**
- **Member of Chartered Secretaries Australia**
- **Member of Engineers Australia** (other than at the grade of student), a Registered Professional Engineer of Professionals Australia or registered under a law of the Commonwealth, a State or Territory or registered on the National Engineering Register by Engineers Australia
- **Member of the Australasian Institute of Mining and Metallurgy**
- **Member of the Australian Defence Force** (who is an officer; or a non-commissioned officer within the meaning of the Defence Force Discipline Act 1982 with two or more years of continuous service or a warrant officer within the meaning of that Act)
- **Member of the Governance Institute of Australia Ltd**
- **Member of the Institute of Chartered Accountants in Australia and New Zealand**, the Australian Society of Certified Practising
- **Accountants**, Member of the Institute of Public Accountants or the Association of Taxation and Management Accountants

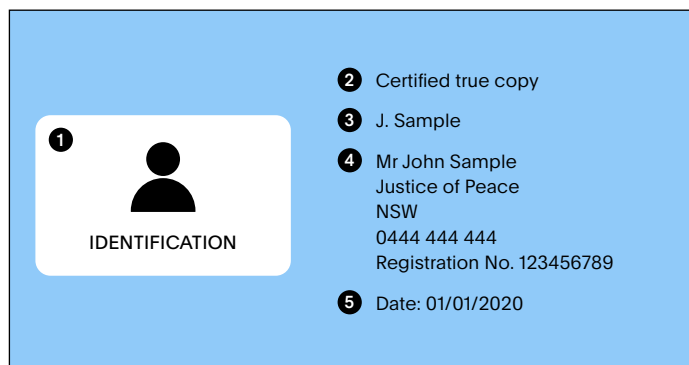
- **Member of Commonwealth Parliament, State Parliament, Territory Legislature or a Local Government Authority** (State or Territory)
- **Migration agent registered under Division 3 of Part 3 of the Migration Act 1958**
- **Minister of Religion** (under Subdivision A of Division 1 of Part IV of the Marriage Act 1961)
- **Notary Public**
- **Officer with, or Authorised Representative of an Australian Financial Services Licensee** (who has had at least two years of continuous service with one or more licensees)
- **Officer with, or a credit representative of, a holder of an Australian credit licence** (who has had at least two years of continuous service with one or more licensees).
- **Permanent employee of the Commonwealth** (or Commonwealth Authority) **or a State or Territory** (or State or Territory Authority) **or a Local Government Authority** with two or more years of continuous service
- **Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made**
- **Pharmacist**
- **Police Officer, Sheriff or Sheriff's Officer**
- **Senior Executive Service Employee of the Commonwealth** (or Commonwealth Authority) **or a State or Territory** (or State or Territory Authority)
- **SES Employee of the Commonwealth**
- **Teacher employed on a full-time basis at a school or tertiary education institution**
- **Trade marks attorney, Patent Attorney**
- **Veterinary surgeon**

Who can certify documents outside of Australia?

- **an authorised staff member of an Australian Embassy, High Commission or Consulate**
- **an authorised employee of the Australian Trade Commission** who is in a country or place outside Australia
- **an authorised employee of the Commonwealth of Australia** who is in a country or place outside Australia
- **a Member of the Australian Defence Force** who is an officer or a non-commissioned officer with two or more years of continuous service
- **Notary Public from a country ranked 129 or below in the latest Transparency International Corruptions Perception Index: www.transparency.org**

How to certify documents

After sighting the original and the copy and making sure both documents are identical, the certifier must include on EACH page:



- 1 IDENTIFICATION
- 2 Certified true copy
- 3 J. Sample
- 4 Mr John Sample
Justice of Peace
NSW
0444 444 444
Registration No. 123456789
- 5 Date: 01/01/2020

- 1 A clear copy of the document that identifies you (i.e. your driver's licence (front and back) or passport)
- 2 Write or stamp 'certified true copy' of the original document
- 3 The authorised person's signature
- 4 Full name, qualification, state, phone number and registration number (if applicable) of the authorised person
- 5 Date of certification (within 2 years of receipt)