

Change of name or date of birth form

For Super and Pension members

Complete information below to change your name or date of birth.

Read the Privacy Collection Statement (Super) at australianethical.com.au/privacy-policy to see how we use your personal information.

Send your completed form to:

Australian Ethical Super, Locked Bag 20013,
Melbourne VIC 3001

Or login to the member portal at australianethical.com.au/login and upload the completed forms under the 'Contact Us' tab

Step 1: Member details (must be completed)

Member number

Surname

Date of birth (DD/MM/YYYY)

Full given name(s)

Phone number

Mobile

Email

Step 2: Change of name

New name

Title

Mr Mrs Ms Miss Other, please specify

You will need to provide a certified copy of either a **Marriage Certificate, Deed Poll or Change of Name Certificate from the Births, Deaths and Marriages Registration Office.**

Step 3: Change date of birth

Date of birth (DD/MM/YYYY)

You will need to provide a certified* copy of one of the following:

- Birth certificate or birth card
- Passport
- Certificate of Australian Citizenship (if showing your DOB)
- Certificate of Evidence of Australian Residency (if showing your DOB)
- Current Australian or foreign driver's licence (including the back of the driver's licence if your address has changed).

* If your identification is written in a language other than English, the identification must be accompanied by an English translation prepared by a translator accredited by the National Accreditation Authority for Translators and Interpreters Ltd. (NAATI) at the level of Professional Translator or higher (or an equivalent accreditation), to translate from a language other than English into English.

Step 4: Signature

By signing this form:

- I acknowledge that I have read and understood this form. All the information provided in this form is true and correct.
- I understand that the information contained in this form will be handled by the Trustee to process my change of name and/or date of birth.
- I understand that, under Australian Taxation Office regulations, I must keep a copy of this form for five years from the date completed.
- I understand and consent to my information being collected, disclosed and used in the manner set out in this form.

I have read, understood and agree to the above declaration.

! Please note we currently do not accept electronic signatures on forms. To avoid delays or having to complete this form again, ensure you sign the documents with a wet ink signature (i.e. by hand with a black or blue ink pen).

Signature

Signatory's full name (please print)

Date (DD/MM/YYYY)

? If you have any questions, please contact Australian Ethical Super on 1800 021 227.

Australian Ethical Superannuation Pty Ltd (ABN 43 079 259 733, RSE L0001441, AFSL 526 055),
Trustee of the Australian Ethical Retail Superannuation Fund (ABN 49 633 667 743, USI/SPIN AET0100AU)

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