

Client Services contact details Phone Within Australia: 1300 788 031 Send your form by email: australianethical\_transactions@unitregistry.com.au Email enquiries: australianethical@unitregistry.com.au

# Withdrawal (redemption) request

### Who can use this form?

Use this form to request a withdrawal from any Altius product.

### Other important information

To help assist you with filling out this form, please refer to the relevant Disclosure Document(s) and the Form Information Guide which can be accessed via our website <u>www.australianethical.com.au/managed-funds/investment-options/altius-funds/</u>.

Complete all sections in BLOCK capitals and using a black pen. If you make an error while completing this form, do not use correction fluid. Cross out your mistakes and initial your changes.

Your personal information will be collected, used and disclosed by us in accordance with our Privacy Policy and in accordance with the law. You can obtain a copy of our Privacy Policy via our website <u>www.australianethical.com.au/privacy-policy</u> or by telephone 1300 788 031 or +61 3 9616 8687.

### 1. Please ensure that you have completed the following:

- written your account number and account name as it appears on your latest statements
- written which fund this instruction applies to
- written the amount in either Australian dollars or units if you are only making a partial redemption
- provided your bank account details
- signed the form as per the 'Signing instructions' in section 4.

## 2. Send your redemption request to us.

You can return your forms by post or email according to the details below:

Send by post:	Altius GPO Box 804 Melbourne VIC 3001		
Scan and email to:	australianethical_transactions@unitregistry.com.au		
	Please include your account number in the subject line of your email.		
	We will not be able to process your redemption until we receive the correct documentation. This may affect the unit price applying to your investment.		

1 Investor details					
Account number	Account name				
2 Redemption details					

Please indicate if you are making a full redemption or a partial redemption.

If you are making a partial redemption please specify the number of units or dollar amount you wish to redeem. To keep your account open, please ensure you meet the required minimum balance amount. If your balance after redemption is lower than the minimum we will contact you as we will be unable to process your request.

	APIR CODE	MINIMUM BALANCE AUD\$	WITHDRAWAL OPTION (Complete ONE of the columns below)		
FUND NAME			Withdrawal Amount Enter amount in AUD\$	Full Redemption Mark with an X	Partial Redemption Enter number of units
Altius Sustainable Short Term Income Fund – Ordinary	AUS0079AU	\$100,000	\$ (Minimum \$50,000)		
Altius Sustainable Short Term Income Fund – Retail	AUS1392AU	\$5,000	\$ (Minimum \$1,000)		
Wholesale Cash Fund	WCF0001AU	\$500,000	\$ (Minimum \$100,000)		
Altius Green Bond Fund - Ordinary	AUS0084AU	\$100,000	\$ (Minimum \$50,000)		
Altius Green Bond Fund - Retail	AUS9041AU	\$5,000	\$ (Minimum \$1,000)		
Altius Sustainable Bond Fund	AUS0071AU	\$5,000	\$ (Minimum \$1,000)		

The withdrawal (redemption) will be paid to the bank account we hold on file.

**Please note:** We can only pay your redemption proceeds to the bank account that has been previously submitted by you and accepted by us. If there are any changes to your bank account, we require you to complete an original Change of Details form with an original signature. You must receive confirmation that your bank account has been updated prior to us accepting a redemption request. **Third party payments will not be made**.

#### Declaration and signing instructions

By signing this form I/we agree:

- that OneVue and the unit registry are entitled to act on the instructions, without further enquiry and these instructions supersede and have priority over all previous instructions in respect to my/our investment.
- to have acknowledged and read the Form Information Guide.
- in consideration of payment of the part of my Investment(s) specified in this request, I confirm that I waive all rights to further claims of the benefit of the part(s) of the Investments I am withdrawing. All account signatories must sign below.

#### Who needs to sign this form

**Individual** – where the investment is in one name, the account holder must sign.

**Joint Holding** – where the investment is in more than one name, all of the account holders must sign.

**Companies or corporate partnerships or corporate trustees** – where the company has a sole director who is also the sole company secretary, this form must be signed by that person. If the company (pursuant to section 204A of the Corporations Act 2001) does not have a company secretary, a sole director can also sign alone. Otherwise this form must be signed by a director jointly with either another director or a company secretary. Please indicate the capacity in which the form is signed. By signing as a single director investor confirms that the company is a single director company.

**Partnerships** - if the account is held for a partnership then all partners or those authorised to sign on behalf of the partnership

**Trust** – the trustee(s) must sign this form. Trustee(s) signing on behalf of the trust confirm that the trustee(s) is/are acting in accordance with such designated powers and authority under the trust deed.

**Power of Attorney** – if you have not already lodged the Power of Attorney with us, please attach a certified copy of the Power of

Attorney document that includes Certificate of Witness and Statement of Acceptance and Certified Identification Document of the Power of Attorney. I/we attest that the Power of Attorney has not been rescinded or revoked and that the Donor is still living.

Signature of investor 1, director or authorised signatory

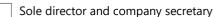
Please print full name

Date (DD/MM/YYYY)



Company officer (please indicate company capacity)

Director



Authorised signatory

Signature of investor 2, director/company secretary or authorised signatory

Please print full name



Company officer (please indicate company capacity)

- Director
- Company secretary
- Authorised signatory